

## List of All Worksheets

[Alphabetical by Worksheet Title](#)

[Alphabetical by IDI Step](#)

All Worksheets (except Contacts List) are accessed through the Menu item Unit W – Workbook.

### Example of how to access a worksheet:

Worksheet	Title
4.1f	Activity Details - Optional

Worksheet 4.1f would be located in Step 4 of the Workbook.

1. Click on the Unit-W – Workbook menu item.
2. Click on the link to Step 4.
3. Scroll down to the link to 4.1 Worksheets.
4. Click on the link to open the worksheets in a Word .doc.
5. Scroll down to Worksheet 4.1f.

Worksheet	Title
4.1f	Activity Details
3.1b	Assessment Identification
3.1c	Assessment Summary
3.1d	Assessments, Instructions, and Rubrics Checklist
4.2	Assignment Feedback Form
2.2i	Asynchronous Check
4.1d	Asynchronous First Session Class Outline
2.2h	Asynchronous Requirements
4.1a	Class Outline
2.2e	Classroom Check
4.1i	Cognitive Load Checklist
2.2c	Components of Interest
Help Page	Contacts List
5.2	Course and Teaching Changes
5.1	Course and Teaching Evaluation
3.2a	Course/Teaching Feedback Checklist
4.1.c	First Day Checklist
1.2	Identify Student Learning Characteristics
2.2a	Learning Model
2.2b	Learning Temporal & Spatial Aspects
2.2j	LMS Equipment, Materials, and Technologies
4.1g	Long Activity Break Down
2.1b	Measurable Objective Format
3.1f	Multiple Choice & True/False Questions
2.1a	Outcomes
2.1c	Outcomes to Objectives
3.1a	Prerequisites
1.1	Review Course Requirements
3.1e	Selecting Student Readings
3.1g	Short Answer Questions
2.1d	SKA identification - Optional
4.1h	Slides checklist - Optional
3.2b	Student Assessment of Course and Teaching Details
2.2k	Syllabus Checklist
2.2d	Synchronous Classroom Requirements
4.1e	Synchronous First Session Class Outline
2.2g	Synchronous Online Check
2.2f	Synchronous Online Requirements
4.1b	Tips for Class Sessions

Worksheet	Title
1.1	Review Course Requirements
1.2	Identify Student Learning Characteristics
2.1a	Outcomes
2.1b	Measurable Objective Format
2.1c	Outcomes to Objectives
2.1d	SKA identification - Optional
2.2a	Learning Model
2.2b	Learning Temporal & Spatial Aspects
2.2c	Components of Interest
2.2d	Synchronous Classroom Requirements
2.2e	Classroom Check
2.2f	Synchronous Online Requirements
2.2g	Synchronous Online Check
2.2h	Asynchronous Requirements
2.2i	Asynchronous Check
2.2j	LMS Equipment, Materials, and Technologies - Optional
2.2k	Syllabus Checklist
3.1a	Prerequisites - Optional
3.1b	Assessment Identification
3.1c	Assessment Summary
3.1d	Assessments, Instructions, and Rubrics Checklist
3.1e	Selecting Student Readings
3.1f	Multiple Choice & True/False Questions - Optional
3.1g	Short Answer Questions - Optional
3.2a	Course/Teaching Feedback Checklist
3.2b	Student Assessment of Course and Teaching Details
4.1.c	First Day Checklist
4.1a	Class Outline
4.1b	Tips for Class Sessions
4.1d	Asynchronous First Session Class Outline
4.1e	Synchronous First Session Class Outline
4.1f	Activity Details - Optional
4.1g	Long Activity Break Down - Optional
4.1h	Slides checklist - Optional
4.1i	Cognitive Load Checklist - Optional
4.2	Assignment Feedback Form - Optional
5.1	Course and Teaching Evaluation
5.2	Course and Teaching Changes
Help Page	Contacts List