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List of 3.2 Worksheets

[**3.2a - Course/Teaching Feedback Resources**](#a) - Use this form to determine which method(s) you will use to obtain feedback on your teaching

[**3.2b - Student Assessment of Course and Teaching Details**](#b) - Use this form to ensure you have properly prepared for student assessments of teaching

## A screen shot of a black background Description automatically generatedCourse title & Number/Section/Term:

Not sure what resources are available? Check with your teaching center and/or department admin

Does your institution have a required end-of-course evaluation? If yes, for what date is this scheduled? How is it administered?

Contact & Notes

## Does your institution provide:

EFTs (Early-Term Feedback - Feedback forms used early in the term)?

Notes: How is it administered? What do I need to know? Contact & Notes

Student Assessment of their Learning Gains (SALG) evaluations?

Notes: How is it administered? What do I need to know? Contact & Notes

Formal peer reviews of teaching

Notes: How is it administered? What do I need to know? Contact & Notes

Review the CATS1 suggestions for course evaluation

Notes: What am I interested in learning? How would I administer each? Contact & Notes

Other:

Notes:

CATS – Classroom Assessment Techniques – see Cross & Angelo, 1988 or Angelo & Cross, 1993:

Angelo, T., & Cross, K. P. (1993). *Classroom Assessment Techniques: A Handbook for College Teachers* (2nd ed.). Jossey-Bass.

Cross, K. P., & Angelo, T. (1988). *Classroom Assessment Techniques. A Handbook for Faculty*. <http://eric.ed.gov/?q=ED317097&id=ED317097>.

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## Course title & Number/Section/Term:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of assessment 1 | Moderator contact info 2 | | | Date of Assessment 3 | Scheduled 4 | Added to Syllabus 5 | Equipment needed 6 | All arranged |
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| Syllabus update | | Yes | No | Notes | | | | |
| Information added to syllabus explaining purpose | |  |  |  | | | | |
| Plans made to share results with students | |  |  |  | | | | |

**Worksheet 3.2b column explanation**

1. What type of assessment will you be using? For example, you may select a CAT (A3), SALG, mid-term evaluation, etc. See Chapter A7 for details on these.
2. Will you have a moderator? If so, list contact info.
3. When will the assessment take place during term?
4. Have you scheduled the assessment with the moderator?
5. Have you added the assessment to the course calendar (at least added to your copy but consider adding to student copy as well).
6. What equipment and materials will be needed for the assessment? Who will provide these? Have you reserved any equipment needed?